

## **CYP Support for Evac Families**

### Temporary Emergency Placement in On-Installation Child Care:

- Displaced families are eligible for temporary emergency placement in On-Installation child care at their Safe Haven location. This includes emergency placement in child development centers, school age care programs, 24/7 centers, and Family Child Care homes. Families are **not required** to place a request via MilitaryChildCare.com for emergency placement; families may reach out to the installation CYP to inquire about placement.
- **Families are authorized to have all parent fees waived for 30 days.** After the initial 30 days, families should be charged fees based on their TFI. Families may also provide income documentation to have TFI recalculated upon request. If verification is needed of their enrollment status, please contact Dawn Pimm at [dawn.m.pimm.naf@us.navy.mil](mailto:dawn.m.pimm.naf@us.navy.mil). **We are preparing a detailed CYMS guide on the process to enroll and discount the fees for this situation.**
- Programs are authorized to minimize the amount of registration paperwork required for families for an **initial period of 30 days** to help ease the enrollment burden. At minimum, the family must submit a Child Registration Form with all information they are able to provide, as well as a Permissions Statement Form and Health Information Form. **This must include at least one way to contact a parent or guardian, one emergency contact (if there is not a local emergency contact, a non-local can be accepted for this initial period)** and consent for transport by ambulance. Additionally, if a child requires the administration of emergency response medication during care (e.g., Epi-Pen), the family must provide the appropriate documentation to ensure the program can safely support their child.
- To accommodate these children, programs should be prepared to place children on a temporary basis into current vacancies; if there are no vacancies, programs are authorized to exceed group size, provided all ratio and fire capacity requirements are met.

### **Military Child Care in Your Neighborhood (MCCYN) Fee Assistance:**

- In the event a child cannot be accommodated via temporary emergency placement or in a location where CYP services are not available, the family should be referred to the Military Child Care in Your Neighborhood (MCCYN) Fee Assistance Program. **If an NSA Bahrain CYP family is referred to MCCYN, please send an email to the**

**Navy CYP Outreach Coordinator, Sabrina Morales**

([sabrina.s.morales.naf@us.navy.mil](mailto:sabrina.s.morales.naf@us.navy.mil)). Ms. Morales will coordinate with the Fee Assistance Management Team to make an immediate offer for MCCYN, as well as facilitate an expedited Enhanced Referral for child care. If MCCYN is not available at the family's Safe Haven location, the team will ensure the family is supported with placing a request for the program. More information about MCCYN is available at <https://public.militarychildcare.csd.disa.mil/mcc-central/mcchome/mccyn/navy>.

**Give Parents a Break Program:**

- Programs should support with hourly and respite care as needed and can provide families experiencing undue duress or hardship with up to 16 hours per month of free hourly child care for a period of up to three months. Installation CYP Directors should remain flexible if additional support is required outside of the 16 hours and are authorized to approve GPAB for families without additional higher level supervisor approval.