

REGISTRATION INFORMATION

How to Enroll:

- Students registering for public schools must attend the school zoned for their residence. Parents should register at that school and present the following information:
 - Proof of child's date of birth
 - Proof of residency
 - Withdrawal or transfer
- **St. Mary's County:** You can register at the main office of the school any time after you arrive or contact the school prior to your arrival to see if you can register via email (it seems to vary from school to school). Regardless of the method, you will need to provide proof of birth, proof of residency, Immunization records, and transfer/withdrawal document from the previous school. Physicals are also required for first time students in Maryland; however, these are not due at the time of registration. The school office will supply the rest of the forms you need to enroll. A complete list of these requirements and acceptable documentation is posted on line at <https://www.smcps.org/offices/student-services/student-registration-information>.
- **Calvert County:** Registration in Calvert County Public Schools (CCPS) is done online at <https://www.calvertnet.k12.md.us/departments/student-services/online-registration>. This site will provide step-by-step instructions, including a complete list of required (and acceptable) documents. You will need to provide the original birth certificate, proof of residency, Immunization records, and previous school records, including transfer/withdrawal document and transcript, report cards, documentation of special programs/services (ie IEP, 504 etc). Physicals are also required for first time students in Maryland; however, these are not due at the time of registration.

Special Reminders:

- If your student earns high school credit while attending middle school (either at your current duty station or after you arrive here), be sure the credit is documented on the transcript when you withdraw! If it is not documented, it cannot be transferred.
- If transferring from OCONUS, be sure your documents are translated into English. Military One Source provides FREE translation services. Call a Military OneSource consultant at 800-342-9647 for assistance. Before you call, you can learn more about the process and next steps in this article: <https://www.militaryonesource.mil/financial-legal/legal/document-translation-services-from-military-onesource/>.

Kindergarten Registration

To enroll in Kindergarten in the state of Maryland, children must be the 5 years old by Sept. 1 of the current school year. Both Calvert County and St. Mary's County Public Schools have a process for students to apply for early entrance to Kindergarten if they turn 5 between Sept 2 and Nov 1. Information is available the school system's websites.

- [St. Mary's County Public Schools](#)
- [Calvert County Public Schools](#)

Pre-K Registration

The pre-kindergarten program was developed in 1979 by the Maryland State Department of Education to meet the needs of low income students who may not have the necessary readiness skills to be successful in school. Students are selected for pre-kindergarten based on the criteria and guidelines set by the Maryland State Department of Education and the public schools system. **Children must be four years old by September 1 of the current school year and meet prioritized criteria to be considered for the prekindergarten program.**

- Information and applications for [Calvert County Public School Pre-K program](#)
- Information and applications for [St. Mary's County Public School Pre-K program](#)